

Panel Width = 210mm  
'Back Cover'

Panel Width = 210mm  
'Front Cover'





## 4pp A4 Template. Outside Spread.


Trimmed Size: 420mm x 297mm. The Bleed/Artboard size is: 426mm x 303mm

Folded to: 210mm x 297mm

### PORTRAIT FORMAT

**Bleed Area**  This is trimmed away. Ensure backgrounds, images and colour extend into this area. This guarantees a great finish!

**Trim Edge**  This is where we trim your design to the ordered size.

**Safe Area**  It's always best to keep any important text, logos in from the trim edge. Anything less than 3mm is not recommended



ROTATE FOR  
LANDSCAPE

Need help?  
**01903 742003**  
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Panel Width = 210mm  
'Inside Front Cover'

Panel Width = 210mm  
'Inside Back Cover'





## 4pp A4 Template. Inside Spread.


Trimmed Size: 420mm x 297mm. The Bleed/Artboard size is: 426mm x 303mm

Folded to: 210mm x 297mm

### PORTRAIT FORMAT

**Bleed Area**  This is trimmed away. Ensure backgrounds, images and colour extend into this area. This guarantees a great finish!

**Trim Edge**  This is where we trim your design to the ordered size.

**Safe Area**  It's always best to keep any important text, logos in from the trim edge. Anything less than 3mm is not recommended



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